

2026

SPEAKER SESSION PROPOSAL



LEADERSHIP
DEVELOPMENT
SYMPOSIUM

INTRODUCTION

Howdy! Texas A&M Engineering Extension Service (TEEX)—Emergency Services Training Institute (ESTI) is proud to announce our annual *Call for Speakers* for the upcoming TEEX Leadership Development Symposium. This two-and-a-half day event is attended by hundreds of emergency responders who come to listen to presentations that focus on how to improve their leadership and management skills.

Our mission is to bring together the best minds in emergency services to discuss leadership concepts, ideas, and practices to sharpen the skills and abilities of current and future fire service leaders. The Symposium offers attendees a combination of general session presentations and diverse breakout sessions that focus on all aspects of leadership development. To do this, we rely on amazing professionals such as yourself. We are seeking dynamic leaders who are making a difference in their field of expertise. Are you one of those of dynamic leaders? Do you have an important leadership message to share with the growing community of emergency response professionals who are committed to improving people and organizations?

NEXT EVENT LOCATION AND DATES

January 12–14, 2026
San Marcos, Texas

CALL FOR SPEAKERS

You are invited to share your expertise during breakout sessions by completing the following session proposal. We strive to provide speakers from diverse backgrounds who can share insight on relevant topics that impact the emergency services and related industries. Some areas of expertise where we are seeking presentations include:

- Motivational Leadership
- Leadership Strategies
- Organizational Development
- Financial Management
- Fitness and Wellness
- Personnel Management
- Change Management
- Mental Wellness
- Technology Leadership

BREAKOUT SESSION FORMAT

Breakout sessions are scheduled in two consecutive 1-hour blocks. While not preferred, a request for a 2-part session will be considered.

SPEAKING FEES

Please note that the TEEX Leadership Development Symposium is offered at no cost to Texas residents and is funded by State of Texas tax dollars. The Symposium is not for profit. For this reason, we do not typically pay a speaking fee to presenters at our event. If you require a speaker's fee, please indicate on your proposal.

SELECTION PROCESS

A selection committee will evaluate all speaker applications based on the following criteria:

- Overall quality of session proposal that includes a direct or indirect Leadership Message
- Applicability of the topic in relation to the audience
- Relevancy to today's emergency responder community

The selection committee will also ensure that the breakout sessions allow for a variety of topics.

CHECKLIST

Your proposal should include the following items:

- Completed speaker session information
- Current resume(s) for presenter and if applicable, co-presenter(s)

PROPOSAL INSTRUCTIONS

The *Call for Speakers* will be open to accept applications from **January 22 through March 30, 2025**.

To submit a proposal to be a breakout speaker for the TEEEX Leadership Development Symposium, follow these instructions:

1. Go to the Leadership Development Symposium website at: <https://www.leadershipsymposium.teex.org/> and click on “Apply to Speak”.
2. Download the **Speaker Session Proposal** document
3. Complete the Session Proposal document (*Note: Incomplete proposal documents will not be considered*)
4. Send an email to Mary.Reeves@teex.tamu.edu with the following attachments:
 - **Completed Speaker Session Proposal document**
 - **Current resume and professional photo for Primary Presenter**
(*See application for specific instructions about the photo*)
 - **If applicable, current resume(s) and professional photo(s) for your Co-Presenter(s)**

Speaker Session Proposals are valid for one year only. If you would like to apply for the following year, please submit a new proposal during the next Call for Speakers.

QUESTIONS?

If you have any questions, please contact me.

Thank you,

Mary Reeves

Speaker Coordinator

Leadership Development Symposium

Mary.Reeves@teex.tamu.edu

979-500-6900

PRIMARY PRESENTER CONTACT INFORMATION

Salutation (*e.g., Mr., Mrs. Dr., Chief, Lt.*):

First Name:

Last Name:

Preferred Name, *if different*:

Company /Affiliation Name:

Full Job Title:

Work Phone:

Mobile Phone:

Personal Email (*will not be shared with public*):

Public Email for Attendees:

Permanent Mailing Address:

City:

State/Province:

ZIP:

Country:

Please provide a brief biography written in third person that highlights your career or educational experience. Do not describe your organization's products or services. (120-160 words).

List any local, national, or international speaking experience. If none, then list your experience speaking in front of groups of 15 or more, or teaching experience.

Please provide a description of your organization. (*write N/A if not applicable.*)

Do you have any recorded examples of your face-to-face or online presentations? Yes No

If so, please indicate how we can access the recordings.

PRESENTATION DETAILS

Our Symposium schedule will be finalized based on the number of speakers chosen to present and the format of sessions. To offer variety and best options for attendees, please be aware that we may ask that a proposed 2-part session be changed to a 1-hour session, repeated back-to-back.

SESSION CATEGORY

Identify one or two categories your presentation topic best fits:

- Motivational Leadership
- Leadership Strategies
- Organizational Development
- Financial Management
- Fitness and Wellness
- Personnel Management
- Change Management
- Mental Wellness
- Technology Leadership
- Other:

Identify the format in which your session will be presented:

- Same 1-hour session presented twice (preferred format)
- 2-part session (*one hour each*) where the second session is a continuation of the first session

SESSION ABSTRACT

What is the title of your presentation? (*attract attendees by using a catchy or descriptive title*)

Describe your session in 30-50 words using complete sentences written in third person.

Identify at least one learning objective for attendees of your presentation.

Why would this topic be of interest for the attendees? How do you intend to accomplish the learning outcomes that attendees will take away from the presentation?

PRESENTATION HISTORY

Have you given this presentation at any other events? (online or in person) Yes No

If yes, please list the event name(s) and date(s) only within the last 2 years where you have presented it:

Have you proposed to present this topic for any future events for the current year or next year? Yes No

If so, please list events, dates and acceptance status of future events:

AVAILABILITY

The Symposium is scheduled for January 12-14, 2026, Monday through Wednesday. Breakout sessions will be offered in the mornings and afternoons of Monday and Tuesday.

Select all day(s) and time(s) below that you are available to present during this event.

Monday: AM PM All Day

Tuesday: AM PM All Day

SPEAKING FEE and TRAVEL

Please keep in mind that TEEX can only pay a flat speaker's fee. Additionally, speaker fees can only be paid after the conclusion of the event. Direct payment or reimbursement of travel related expenses is not allowed by the agency.

Do you require a speaking fee? Yes No Usually I do, but I will waive it for this event

If yes, please indicate your speaker fee amount: \$ _____ (US Dollars)

For remuneration purposes, please indicate whether payment will be issued to you, a company, to a governmental entity such as a federal agency, state, county or city municipality of if you are a TAMU System employee.

Myself

Company, please list name:

Federal, State, Local Government entity, please list name:

TAMU System Employee (other than TEEX), please list name:

Please provide the address from where you (and co-presenter(s) if applicable) will be traveling.

Same as the address you previously entered on this session proposal.

Street Address:

City:

State:

ZIP:

Country:

REQUIRED DOCUMENTS

Please attach the following documents when you submit session proposal via email to:

Mary.Reeves@teex.tamu.edu

- Current Resume for yourself** *(Required)*
- Current Resume(s) for co-presenter(s)**, *(if applicable)*

Incomplete proposals will not be reviewed or considered. Please send your proposal before the end of May.

FINAL QUESTIONS

Name of person completing this application:

Have you previously attended the TEEEX Leadership Development Symposium? Yes No

Have you ever presented a session at the TEEEX Leadership Development Symposium? Yes No

Where did you learn about the TEEEX Leadership Development Symposium Call for Speakers?

Other comments you wish to share:

Selection committee will notify applicants of speaker selections by September 1. Thank you for your interest in presenting at the TEEEX Leadership Development Symposium!

QUESTIONS?

If you have any questions, please email

Mary.Reeves@teex.tamu.edu

and someone will be in contact with you.

Thank you,
Leadership Development Symposium Team

<i>Committee Use Only</i>	
Date Received:	_____
Complete Application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Requirements Attached?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Notes:	

CO-PRESENTER CONTACT INFORMATION

Not Applicable

Salutation (*e.g., Mr., Mrs. Dr., Chief, Lt.*):

First Name:

Last Name:

Preferred Name, if different:

Company /Affiliation Name:

Full Job Title:

Work Phone:

Mobile Phone:

Personal Email:

Public Email for Attendees:

Permanent Mailing Address:

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Country:

Polo shirt information: (*occasionally provided as speaker gifts, should you be selected*)

Please provide a brief biography written in third person that highlights your career or educational experience. Do not describe your organization's products or services. (120-160 words).

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